



152 W. Cedar Street, Sequim, WA 98382  
PH (360) 683-4139 FAX (360) 681-3448

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**RECORDS REQUEST  
CLOSING LETTER**

Date: 12/18/2018

To: Curtis Waltman, MuckRock News  
☒ Mailed ☐ Emailed ☐ Faxed ☐ Delivered to:  
MuckRock News, DEPT MR 35269, 411A Highland Ave, Somerville MA 02144-2516

From: Erika Hamerquist Title: Legal Secretary

Re: PRA Reference No. 18-251

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Having received no response to our last letter (attached), the City of Sequim has deemed the above-referenced records request to have been abandoned and will now close the file with no further action.

**If you have any questions or concerns, please contact the City's Public Records Officer, Karen Kuznek-Reese (360-681-3428).**

*Erika Hamerquist*



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**RECORDS REQUEST  
COPY COST NOTIFICATION (2<sup>ND</sup>)**

Date: 11/1/2018

To: MuckRock News - Curtis Waltman  
☒ Mailed ☒ Emailed ☐ Faxed ☐ Delivered to:  
MuckRock News, DEPT MR 35269, 411A Highland Ave, Somerville, MA 02144-2516

From: Erika Hamerquist Title: Legal Secretary

Re: PRA Reference No. 18-251

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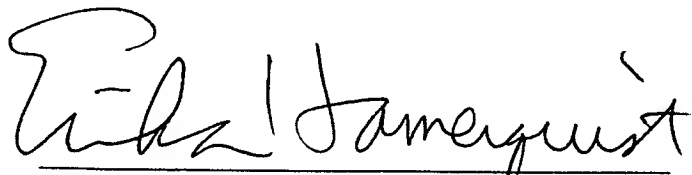
Dear MuckRock News and Curtis Waltman:

On September 25, 2018 we sent you notice that upon receipt of \$12.00 for fulfillment fees (\$5.00 for the CD-ROM and \$7.00 for anticipated certified mail postage) we would mail you the records you requested. We also said we would gladly arrange to produce the records by electronic means at no charge if you would agree to acknowledge in writing that you received them.

We have had no response from you.

**Please consider this letter notice that we will close your PRR file in 30 days (December 1, 2018) unless we (1) receive the above payment or (2) succeed in arranging electronic production.**

If you have any questions or concerns, please contact the City's Public Records Officer, Karen Kuznek-Reese, at 360-681-3428.

  
Erika Hamerquist, Legal Secretary/PRO Designee